

CITY OF HIALEAH
CHARTER SCHOOL
OVERSIGHT COMMITTEE

Mayor Carlos Hernandez, Chair
Isis Garcia-Martinez, Vice Chair
Luis Gonzalez, Secretary/Treasurer



Committee Members:

Jose F. Caragol
Vivian Casáls-Muñoz
Katharine E. Cue
Paul B. Hernández
Lourdes Lozano

May 26, 2015

SUMMARY/MINUTES AGENDA

Mayor Hernandez called the meeting to order at 6:50 p.m.

Roll Call of Oversight Committee Members.

- **Committee Members present:**
 - Mayor Carlos Hernandez
 - Council Vice President Luis Gonzalez
 - Councilman Jose Caragol
 - Councilwoman Katharine Cue-Fuente
 - Councilman Paul Hernandez
 - Councilwoman Lourdes Lozano
- **Committee Members absent:**
 - Councilwoman Vivian Casáls-Muñoz
 - Council President Isis Garcia-Martinez
- **Also present were:**
 - Lorena Bravo, City Attorney
 - Marbelys Fatjo, City Clerk

Invocation given by Marbelys Fatjo, City Clerk.

Pledge of Allegiance led by Councilmember Vivian Casáls-Muñoz.

REPORT: The meeting guidelines were read into the record by the City Clerk, and translated to Spanish by Maricarmen Lopez, Administrative Aide in the Office of the City Clerk.

Meeting Guidelines

The following guidelines have been established by the City Council:

- **ALL LOBBYISTS MUST REGISTER WITH THE CITY CLERK**

- As a courtesy to others, please refrain from using cellular telephones or other similar electronic devices in the Council Chamber.
- A maximum of three (3) speakers in favor and three (3) speakers in opposition will be allowed to address the Council on any one item. Each speaker's comments will be limited to three (3) minutes.
- No signs or placards, in support of or in opposition to an item or speaker, shall be permitted within the Council Chamber.
- Members of the public may address the City Council on any item pertaining to City business during the Comments and Questions portion of the meeting. A member of the public is limited to one appearance before the City Council and the speaker's comments will be limited to three (3) minutes.

1) Announcement of Amendments/Corrections to the Agenda (if any) – **None.**

2) Consent Agenda –

All items listed with letter designations are considered routine and will be enacted by one motion. There will be no separate discussion of these items unless a Committee Member or a resident so requests, in which case the item(s) will be removed from the consent agenda and considered along with the regular order of business.

REPORT: Motion to Approve the Consent Agenda made by Council Vice President Gonzalez, and seconded by Councilwoman Cue-Fuente, with Council President Garcia-Martinez and Councilwoman Casáls-Muñoz absent. MOTION PASSED (6-0-2).

- A. Request permission to approve the summary minutes of the City of Hialeah Charter School Oversight Committee meeting of **February 24, 2015. APPROVED (6-0-2) with Council President Garcia-Martinez and Councilwoman Casáls-Muñoz absent.**
- B. Request permission to ratify an increase in the annual expenditure for dual enrollment for the **City of Hialeah Educational Academy to Miami-Dade College**, approved by the Oversight Committee on May 27, 2014, Item K, from **\$25,000 to \$30,000** due to an increase in enrollment and participation. Funding for this expenditure will be drawn from Fiscal 14-15 budget against account number **316. APPROVED (6-0-2) with Council President Garcia-Martinez and Councilwoman Casáls-Muñoz absent.**
- C. Request permission to increase the annual expenditure for waste services for the **City of Hialeah Educational Academy to Waste Management**, approved by the Oversight Committee on May 27, 2014, Item BB, from **\$21,000 to \$25,000**. Funding for this expenditure will be drawn from Fiscal 14-15 budget against account number **380. APPROVED (6-0-2) with Council President Garcia-Martinez and Councilwoman Casáls-Muñoz absent.**

- D. Request permission to increase the annual expenditure for professional services for management services for the **City of Hialeah Educational Academy to Academica Dade, LLC.** approved by the Oversight Committee on May 27, 2014, Item F, from **\$270,000** to **\$277,200**. Funding for this expenditure will be drawn from Fiscal 14-15 budget, against account number **314**. **APPROVED (6-0-2) with Council President Garcia-Martinez and Councilwoman Casáls-Muñoz absent.**
- E. Request permission to increase the annual expenditure of the Lease for the **City of Hialeah Educational Academy** to the **City of Hialeah**, approved by the Oversight Committee on May 27, 2014, Item G, from **\$330,000** to **\$338,800**. Funding for this expenditure will be drawn from Fiscal 14-15 budget against account number **360**. **APPROVED (6-0-2) with Council President Garcia-Martinez and Councilwoman Casáls-Muñoz absent.**
- F. Request permission for an annual Cost Allocation from the **City of Hialeah Educational Academy** to the **City of Hialeah** of **\$15,400** based on \$75 per student and an average annual fulltime equivalent of 616, assessed from March to June. Funding for this expenditure will be drawn from Fiscal 14-15 budget against account number **360**. **APPROVED (6-0-2) with Council President Garcia-Martinez and Councilwoman Casáls-Muñoz absent.**

The following items are for School Year 2015-16:

- G. Request permission to approve an annual expenditure for insurance for the **City of Hialeah Educational Academy** to **Egis Insurance & Risk Advisors** not to exceed **\$40,000**. Funding for this expenditure will be drawn from Fiscal 15-16 budget against account number **320**. **APPROVED (6-0-2) with Council President Garcia-Martinez and Councilwoman Casáls-Muñoz absent.**
- H. Request permission to approve an annual expenditure for materials and supplies for the **City of Hialeah Educational Academy** to **Matty's Sports** not to exceed **\$15,000**. Funding for this expenditure will be drawn from Fiscal 15-16 budget against account number **510**. **APPROVED (6-0-2) with Council President Garcia-Martinez and Councilwoman Casáls-Muñoz absent.**
- I. Request permission to approve an annual expenditure for food for the **City of Hialeah Educational Academy** to **Chente Enterprises** not to exceed **\$45,000**. Funding for this expenditure will be drawn from Fiscal 15-16 budget against account number **570**. **APPROVED (6-0-2) with Council President Garcia-Martinez and Councilwoman Casáls-Muñoz absent.**
- J. Request permission to approve an annual expenditure for furniture for the **City of Hialeah Educational Academy** to **A-Team Office Products** not to exceed **\$40,000**. Funding for this expenditure will be drawn from Fiscal 15-16 budget against account number **641**. **APPROVED (6-0-2) with Council President Garcia-Martinez and Councilwoman Casáls-Muñoz absent.**

- K. Request permission to approve an annual expenditure for materials and supplies for the **City of Hialeah Educational Academy** to **A-Team Office Products** not to exceed **\$30,000**. Funding for this expenditure will be drawn from Fiscal 15-16 budget against account number **510**. **APPROVED (6-0-2) with Council President Garcia-Martinez and Councilwoman Casáls-Muñoz absent.**
- L. Request permission to approve an annual expenditure for materials and supplies for the **City of Hialeah Educational Academy** to **GLOCECOL, LLC** not to exceed **\$15,000**. Funding for this expenditure will be drawn from Fiscal 15-16 budget against account number **510**. **APPROVED (6-0-2) with Council President Garcia-Martinez and Councilwoman Casáls-Muñoz absent.**
- M. Request permission to approve an annual expenditure for the purchase of maintenance and building supplies for the **City of Hialeah Educational Academy** to **Home Depot** not to exceed **\$15,000**. Funding for this expenditure will be drawn from Fiscal 15-16 budget against account number **330**. **APPROVED (6-0-2) with Council President Garcia-Martinez and Councilwoman Casáls-Muñoz absent.**
- N. Request permission to approve an annual expenditure for materials and supplies for the **City of Hialeah Educational Academy** to **CDW Government** not to exceed **\$15,000**. Funding for this expenditure will be drawn from Fiscal 15-16 budget against account number **510**. **APPROVED (6-0-2) with Council President Garcia-Martinez and Councilwoman Casáls-Muñoz absent.**
- O. Request permission to approve an annual expenditure for computers and equipment for the **City of Hialeah Educational Academy** to **CDW Government** not to exceed **\$50,000**. Funding for this expenditure will be drawn from Fiscal 15-16 budget against account number **643**. **APPROVED (6-0-2) with Council President Garcia-Martinez and Councilwoman Casáls-Muñoz absent.**
- P. Request permission to approve an annual expenditure for licenses for the **City of Hialeah Educational Academy** to **Achieve 3000** not to exceed **\$20,000**. Funding for this expenditure will be drawn from Fiscal 15-16 budget against account number **522**. **APPROVED (6-0-2) with Council President Garcia-Martinez and Councilwoman Casáls-Muñoz absent.**
- Q. Request permission to approve an annual expenditure for licenses for the **City of Hialeah Educational Academy** to **The College Board** not to exceed **\$50,000**. Funding for this expenditure will be drawn from Fiscal 15-16 budget against account number **520**. **APPROVED (6-0-2) with Council President Garcia-Martinez and Councilwoman Casáls-Muñoz absent.**
- R. Request permission to approve an annual expenditure for licenses for the **City of Hialeah Educational Academy** to **Florida School Book Depository** not to exceed **\$30,000**. Funding for this expenditure will be drawn from Fiscal 15-16 budget against account number **641T**. **APPROVED (6-0-2) with Council President Garcia-Martinez and Councilwoman Casáls-Muñoz absent.**

- S. Request permission to approve an annual expenditure for licenses for the **City of Hialeah Educational Academy to Pearson Education** not to exceed **\$30,000**. Funding for this expenditure will be drawn from Fiscal 15-16 budget against account number **641T**. **APPROVED (6-0-2) with Council President Garcia-Martinez and Councilwoman Casáls-Muñoz absent.**
- T. Request permission to approve an annual expenditure for licenses for the **City of Hialeah Educational Academy to Somerset Virtual Academy** not to exceed **\$30,000**. Funding for this expenditure will be drawn from Fiscal 15-16 budget against account number **315**. **APPROVED (6-0-2) with Council President Garcia-Martinez and Councilwoman Casáls-Muñoz absent.**
- U. Request permission to approve an annual expenditure for dual enrollment books for the **City of Hialeah Educational Academy to FHEG Miami Dade Bookstore** not to exceed **\$16,000**. Funding for this expenditure will be drawn from Fiscal 15-16 budget against account number **521**. **APPROVED (6-0-2) with Council President Garcia-Martinez and Councilwoman Casáls-Muñoz absent.**
- V. Request permission to approve an annual expenditure for dual enrollment for the **City of Hialeah Educational Academy to Miami-Dade College** not to exceed **\$35,000**. Funding for this expenditure will be drawn from Fiscal 15-16 budget against account number **310**. **APPROVED (6-0-2) with Council President Garcia-Martinez and Councilwoman Casáls-Muñoz absent.**
- W. Request permission to approve an annual expenditure for dual enrollment for the **City of Hialeah Educational Academy to Florida International University** not to exceed **\$35,000**. Funding for this expenditure will be drawn from Fiscal 15-16 budget against account number **316**. **APPROVED (6-0-2) with Council President Garcia-Martinez and Councilwoman Casáls-Muñoz absent.**
- X. Request permission to approve an annual expenditure for dual enrollment textbook for the **City of Hialeah Educational Academy to Amazon** not to exceed **\$25,000**. Funding for this expenditure will be drawn from Fiscal 15-16 budget against account number **521**. **APPROVED (6-0-2) with Council President Garcia-Martinez and Councilwoman Casáls-Muñoz absent.**
- Y. Request permission to approve an annual expenditure for electricity for the **City of Hialeah Educational Academy to Florida Power and Light** not to exceed **\$65,000**. Funding for this expenditure will be drawn from Fiscal 15-16 budget against account number **430**. **APPROVED (6-0-2) with Council President Garcia-Martinez and Councilwoman Casáls-Muñoz absent.**
- Z. Request permission to approve annual expenditure for waste services for the **City of Hialeah Educational Academy to Waste Management** not to exceed **\$34,000**. Funding for this expenditure will be drawn from Fiscal 15-16 budget against account number **380**.

APPROVED (6-0-2) with Council President Garcia-Martinez and Councilwoman Casáls-Muñoz absent.

- AA. Request permission to approve annual expenditure of the Lease for the **City of Hialeah Educational Academy to City of Hialeah** not to exceed **\$440,000**. Funding for this expenditure will be drawn from Fiscal 15-16 budget against account number **360**. **APPROVED (6-0-2) with Council President Garcia-Martinez and Councilwoman Casáls-Muñoz absent.**
- BB. Request permission to approve annual expenditure of the **Usage Fee** for the **City of Hialeah Educational Academy to City of Hialeah** not to exceed **\$99,698**. Funding for this expenditure will be drawn from Fiscal 15-16 budget against account number **360**. **APPROVED (6-0-2) with Council President Garcia-Martinez and Councilwoman Casáls-Muñoz absent.**
- CC. Request permission to approve annual expenditure of the Cost Allocation Fee for the **City of Hialeah Educational Academy to City of Hialeah** not to exceed **\$60,000**. Funding for this expenditure will be drawn from Fiscal 15-16 budget against account number **360**. **APPROVED (6-0-2) with Council President Garcia-Martinez and Councilwoman Casáls-Muñoz absent.**
- DD. Request permission to approve annual expenditure for professional services for the management services for the **City of Hialeah Educational Academy to Academica Dade, LLC** not to exceed **\$360,000**. Funding for this expenditure will be drawn from Fiscal 15-16 budget against account number **314**. **APPROVED (6-0-2) with Council President Garcia-Martinez and Councilwoman Casáls-Muñoz absent.**
- EE. Request permission to approve annual expenditure for food for the **City of Hialeah Educational Academy to Borden Dairy** not to exceed **\$23,000**. Funding for this expenditure will be drawn from Fiscal 15-16 budget against account number **570**. **APPROVED (6-0-2) with Council President Garcia-Martinez and Councilwoman Casáls-Muñoz absent.**
- FF. Request permission to set the Oversight Committee meeting dates for 2015-2016 school year as follows: **November 10, 2015, February 23, 2016, May 24, 2016, and August 23, 2016**. **APPROVED (6-0-2) with Council President Garcia-Martinez and Councilwoman Casáls-Muñoz absent.**
- 3) Presentation of Financial Reports by Academica Dade LLC.
- a) Request permission to approve 2014-2015 Quarterly Financials for the City of Hialeah Educational Academy through March 31, 2015.

REPORT: Ana Martinez, CFO of Academica, addressed the Committee regarding this item.

REPORT: Motion to Approve Item 3a made by Council Vice President Gonzalez, and seconded by Councilwoman Cue-Fuente, with Council President Garcia-Martinez and Councilwoman Casáls-Muñoz absent. MOTION PASSED (6-0-2).

- b) Request permission to approve the 2014-2015 **Revised Annual Budget** (based on fulltime equivalent of 616) for the City of Hialeah Educational Academy.

REPORT: Ana Martinez, CFO of Academica, addressed the Committee regarding this item.

REPORT: Motion to Approve Item 3b made by Council Vice President Gonzalez, and seconded by Councilwoman Cue-Fuente, with Council President Garcia-Martinez and Councilwoman Casáls-Muñoz absent. MOTION PASSED (6-0-2).

- c) Request permission to approve the 2015-2016 Annual Budget for the Hialeah Educational Academy (based on FTE of 800).

REPORT: Ana Martinez, CFO of Academica addressed the Committee regarding this item.

REPORT: Motion to Approve Item 3c made by Councilwoman Cue-Fuente, and seconded by Council Vice President Gonzalez, with Council President Garcia-Martinez and Councilwoman Casáls-Muñoz absent MOTION PASSED (6-0-2).

- 4) Presentation of Principal's Report by Carlos Alvarez, Principal of the *City of Hialeah Educational Academy*.

REPORT: Carlos Alvarez, Principal of the Hialeah Educational Academy, addressed the Committee.

5) Unfinished Business- **None**

6) New Business- **None**

7) Comments and Questions-

- **Council Vice President Gonzalez, thanked Carlos Alvarez and staff for their accomplishments.**
- **Mayor Hernandez updated all in attendance on the status of the construction of the school building.**
- **Principal Carlos Alvarez reminded all about the Commencement Ceremony at Miami Dade College North Campus on June 3rd, 2015.**

In accordance with the Americans with Disabilities Act of 1990, persons needing special accommodations to participate in the proceeding should contact the Office of the City Clerk for assistance no later than seven (7) days prior to the proceeding at telephone number (305) 883-5820; if hearing impaired, telephone the Florida Relay Service numbers, (800) 955-8771 (TDD) or (800) 955-8770 (Voice).

NEXT CHARTER SCHOOL OVERSIGHT COMMITTEE MEETING:

August 25, 2015 at 6:30 p.m.

The meeting was adjourned at 7:04 p.m.